

# Visits/Interviews

 CHECKLIST

## Child Care Center and Family Child Care Home Visits.

**VISIT 1** \_\_\_\_\_  
*Name of Center or Home Caregiver* *Date*

**VISIT 2** \_\_\_\_\_  
*Name of Center or Home Caregiver* *Date*

**VISIT 3** \_\_\_\_\_  
*Name of Center or Home Caregiver* *Date*

### 1 2 3 What to ask the caregiver/teacher.

- What kind of experience do you have caring for children?
- What kind of training have you had in early childhood development, first aid, CPR, nutrition?
- Who will be caring for my child?
- How many children does each caregiver handle?
- How long have your caregivers been with you?
- Who provides children's meals and snacks. Can I see a weekly menu?
- Has this been designated an Ohio Healthy Program? (See [www.occrra.org/ohp.php?pid=2](http://www.occrra.org/ohp.php?pid=2))
- Does the program have policies that support serving healthy foods/beverages, daily physical activity and limiting screen time?
- Does the program work with parents to encourage healthy behavior?
- How will you make certain my child gets individual attention?
- What do you do if a child hits, bites another child, is uncooperative or has other problems requiring discipline?
- How do you soothe a child who is crying or upset?
- What is your approach to toilet training?
- Do you take children on field trips? Is permission required?
- What are the hours and days you offer care? What if I can't pick up my child on time?
- What are your fees? When do I pay them? Are there any added fees?
- Do I have to pay if a child is absent or on vacation? Is there a discount if more than one child is enrolled?
- Are there written contracts, emergency and sickness plans?
- Do you have backup care if you are sick or have an emergency?
- What kinds of health and medical information do you require?
- How will you communicate with me about my child's progress?
- Do you encourage parents to be involved? If so, how are they involved?
- What are the phone numbers of other parents I can contact?

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# Child Care Center and Family Child Care Home Visits.

## 1 2 3 What to look for in the center or home.

- Do the children seem happy and comfortable?
- Do the teachers seem to really like the children?
- Are the teachers warm and friendly?
- Do the teachers talk and play with the children?
- Do the teachers meet the children's needs quickly even when they're busy?
- Are the babies held and cuddled?
- Do the teachers set limits consistently and gently?
- Do the teachers work well with each other?
- Are the activities right for the children's ages?
- Is there time for play, stories, activities, meals and naps?
- Do they offer activities that encourage learning and growth?
- Is the place bright and cheerful.
- Is it safe and secure? (Does it have smoke detectors, fire extinguishers, window guards, stair gates, covered radiators, capped outlets, unbroken toys and equipment, fenced play area)
- Are the meals healthy and nutritious?
- Are medicines and cleaning products out of reach of the children?
- Is the place clean - especially eating, bathroom and diapering areas?
- Is there enough space for indoor and outdoor activities?

## 1 2 3 What to ask yourself.

- Will my child fit in here?
- Do I like their approach to learning, play and discipline?
- Can I easily talk with the staff about my child?
- Do I feel comfortable here?
- Is the location convenient for me?
- Do the costs, hours and policies meet my needs?

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